



**Massey Agricultural Society Board Meeting
November 12th 2024 - 6:30 pm
S. Geiger Public School**

Attendance:

Executive: Dianne Emiry (President), Lindsey Cada-Tremblay (Vice President), Lori Johnston (Treasurer), Jolie Bianchin (Secretary)

Directors: Leslee Salo, Amy Bowes, Keith Emiry, Gary Verner

Reps: Cheryl Phillips, Jamie Fournier

Guests: Fred McNamee, Justin Joyce (Wolfpack)

Other: Jessica Rainville, Ernie Desjardins, Nick McCormick

Regrets: Chris Weatherly

1. Call to order and welcome - 6:30 pm.
2. Confirmation of Quorum (50% +1 of board)
Be it Resolved that the Board motions to accept that there is sufficient Quorum to commence the meeting.
MOTION by Lori Johnston. SECONDED by Amy Bowes.
CARRIED.
3. Meeting goals, rules, decorum, and information
Goals:
 - Massey Fair 2024 review
 - Massey Fair 2025 planning
 - Storage
 - Winterizing buildings/site
 - Constitution

Rules/Decorum/Info

- Only MAS 2024 Board Members may vote on motions and in elections
- MAS members are welcome to share ideas during the meeting
- Please wait to be recognized by the chair before speaking
- Please raise your hand if you would like to speak and wait for the chair to address you
- Please speak only once per motion unless you are asked a question
- Please listen to the speaker so that we can all hear what they have to say
- Please remember that we are here to support each other in our volunteer role

- Dianne will be chairing the meeting
- Jolie will be taking the minutes

Oct 31 is the end of membership year. All members must renew quickly.

1. Declaration of a conflict of interest
None Declared.

2. Approval of the Agenda
Addition - Leslee to share info on Bursary - add 7 d)
Discuss the OAAD membership. Add to Item 9 part 2
Keith - OAS report. Add #11
Montana to be included in Fair Reports - 7a
Be it RESOLVED that the Board accepts the Agenda with the noted additions.
Motion by Lindsey Cada-Tremblay. Seconded by Lori Johnston.
CARRIED.

3. Approval of Minutes: June and September, 2024.

Discussion:

Lori Johnston communicated that in September 2024 minutes it reads that she took a cell phone. She did not take the cellphone. It was left at the meeting and Dianne Emery has it in her possession.

Be it RESOLVED that the Board accepts June 2024 meeting minutes. Motion by Amy Bowes. Seconded by Leslee Salo.
CARRIED

Be it RESOLVED that the Board accepts the Sept 24th meeting minutes (with above declaration added that Lori Johnston did not take a cell phone).
MOVED by Lindsey Cada Tremblay. SECONDED by Amy BOWES
CARRIED.

4. Business arising from the minutes

a) Wolf Pack

With the noted concerns the Board had with Fall Fair 2024 security; guests were brought in to speak on their security services. Fred McNamee and Justin Joyce were brought up to speed with our concerns. Wolfpack was hired to assist with Haunted Trail and the team professionalism and assistance at that event.

Discussion:

Wolfpack is the largest security provider in Northern Ontario. They have experience with providing security for Rock and the Rock, Sporting Events, Smokes and Spurs; to name a few. They work differently than most security. They plan with us coming to meetings before the event to assist us in making informed decisions and providing an action plan. They are proud to say that they

are a hands-on company that stays on site 24/7 during the event. They would also attend at least one meeting with all stakeholders (with Police/Municipality/Liquor Inspector/FireChief/Ambulance, etc) and work with them so that we are all on board.

At the campground considering the copious amount of alcohol typically consumed their role is to assist in keeping crowds under control. Focus will be on safety not security.

Discussion:

Keith - Do you provide medical attention? Answer - Yes, we are certified first aid/cpr.

Lindsey - we need a larger amount of guards. How many would we need? Answer: we will walk the grounds with you and review your safety plan and a suggestion/quote will be given.

Leslee - when do you need to hear back from us to secure our spot (if we chose you)? A. We fill up quickly. The sooner the better.

Leslee - at our last fair we had approximately 6 security members. What is the cost for 10 to 12 security members? Can we get a number -ball park? A: It is difficult to say without doing the walk thru and understanding your safety plan. At our last 4 day event the cost was ball park \$16-\$18,000.

Ernie - How do you deal with drugs (using or dealing). A. Yes - Police will also be involved.

Action items:

Dianne Emiry - Provide SOP and maps

Ernie/Lindsey - Engage a time to do a walk through the grounds.

b. Final Reports from the fair

Livestock

- people bringing inadequate feed and watering systems
- update caging system
- time for volunteers to set up before the fair
- need more volunteers
- see notes from previous report
- lack of large livestock - need to network for larger variety of livestock at the fair
- firm time for judging, make sure what is advertised is matching the exhibit book
- separate rabbit show - Sunday?
- Gaps in volunteers need to be addressed to ensure we have coverage.

Exhibit Hall

- Lots of entries
- Good presentation of school work thanks to the teachers at S. Geiger

Next Year

- Need to order prize stickers
- Fair needs its own pressure tester for preserves; need to buy
- Get a judge specifically for agricultural products due to big prize
- Do a better job of disqualifying entries before they get to the Exhibit Hall
- Will increasing prizes get more entries?
- Quilt show in addition to competition?

Heavy Horse Draw

- 6 teams this year
- No local teams; most were 150 km + away
- Teams from northern Quebec and New Liskeard
- Good show

Next Year

- No single horse draw; no interest from contestants
- Find a more permanent and experienced judge
- Improve sound system

Western Horse

- huge turnout with 66 rider/horse pairs
- gave cash payouts that were prepared ahead of the event. Prizes were 70% of entry fees
- ribbons were given to riders in the leadline classes
- sold out of stalls
- one free pass for each rider
- were not able to complete all classes because we ran out of time
- ring issues due to dry sand, used Jim's Portable Toilets to help water the course
- Bill Mandigo groomed the ring
- Improve sound system
- Offering Western games (poles, dash, flag, barrels, and doorway) as well as halter classes, obstacle course, and costume class. We not able to do the fun classes due to lack of time
- Volunteers: Stacey Holden, Melanie Martin, Jodi Whiteside, Jodi Lachance, Karen Cashubec, Jennifer Capan, Evan Fenton, Jasmina Capan
- Leadline was held Friday night along with a demo by Jodi Lachance - Liberty

Next Year

- Improve sound system - at least 2 more speakers
- need grooming done throughout the summer to ensure good footing for horses
- issues with campers (non-horse show) being in the horse area overnight
- need to make sure riders and horses are safe - lots of traffic on the road way between the stalls and ring
- add a show to the ring - trick riding?
- can always use more volunteers
- need to get Charlie Horse transferred to another device

Advertising

- advertising through fb (regular exposure, no paid ads)

- advertising on radio - Sudbury and Manitoulin country stations
- advertising with Moose FM
- posters around Massey and Espanola
- lawn signs in Massey
- no print ads in Around and About this year
- ads were shared at Poutinefest, with school students, and at Anderson Farm Rock the Farm events

For next year

- more posters including in Sudbury
- work on a better deal with local radio stations re: mc's for concert, ticket giveaways, etc
- attend other concerts/events

Sponsorship

- several new sponsorship partnerships were established in 2024
- ads were run on fb and on the website
- sponsors were given weekend passes, depending on their level of sponsorship

For next year

- include option to be a fair vendor as a perk of being a sponsor
- more signage around the site of program specific sponsors
- consider adding led screens to the stage
- need to engage sponsors much earlier to include them on print ads

Lottery

Nothing to report

Ambassador program - OAAS

An ambassador fair program is a program that selects young people to represent a fair and promote agriculture and the local community:

Responsibilities

Ambassadors attend events to promote the fair, including parades, meetings, and workshops. They also represent the fair at special events like the Canadian National Exhibition (CNE) Ambassador of the Fairs competition.

Benefits

Ambassadors gain community service hours, a recommendation from the board of directors, a bursary, and opportunities to learn about agriculture and the local community. They also get to meet new people, develop skills, and have fun.

Education workshop at OAAS convention
Montana Brandow - interested in helping

Storage

- several new spots available this year thanks to cleaning out BINGO Hall
- \$22/ft appears to be an average rate for indoor storage
- online sign up is a good way to keep track of new requests

For next year:

- change agreement to include a receipt on the form that can be sent with the customer

Community Garden

- schools - working with community schools first (Massey)
- Budget for materials
- Smaller trays per classroom
- plan for school grown plants to be dropped off -
- subcommittee - MAS, Horticultural Society, other local groups (4-H)
- watering
- expanding - adding more fruit trees, berry bushes, pumpkin patch
- corn maze (space in the garden)
- apply for grants

Grow Your Show

* participants must pay a deposit for birds/rabbits given for growing to ensure the birds/rabbits are returned for the fair show

- all participants register for show using AssistExpo
- Judging on Sunday - could be done before the show, prize payouts with other livestock shows
- worms - no follow up plan for meal worms and worms
- just do chickens
- mushrooms - didn't benefit fair

Vendors

- vendors attended Spring Fair, Massey Fair, and Haunted Trail
- insurance requirements were met using DUOO
- at Massey Fair there were several price points including single day, inside, outside, community group, agricultural, and food
- maps were sent to vendors in advance

For next year

- Massey Fair - no single day vendors
- revisit placement of food vendors close to the concert field
- need a better way to get wristbands to vendors
- need to enforce that vendors do not get to pick their spots until they have paid and that the final decision is by the planning committee
- revisit agricultural vendors and how we charge them
- need to update rules re: use of electricity and safety
- more picnic tables
- non-smoking eating area

Beer Tent

- used volunteer and paid bartenders
- used all of the coolers ordered
- received sponsorship from Coldstream Brewery

- used wristbands as proof of age
- \$7 per ticket, \$20 for 3 tickets

For next year

- order more coolers
- decrease the number of options on the menu?
- separate wristbands from ticket sales area
- larger bar
- more lighting in tent (LCBO inspection recommendation)
- better fencing
- better recycling facilities
- more staff
- operate on Sunday?
- Distillery partnership?

Camping

- successful booking through Frontdoor+
- sold out of spots well before the fair
- offered onsite and parking lot parking as well as reserved parking for motorsports and horse show participants

For next year

- need to consider camping for vendors
- need to improve location of porta potties for camping outside of the fenced area
- need more garbages
- spot reservation?
- can definitely charge more for fair patrons planning to camp. Need to work on logistics for getting trailers on and off the site quickly and safely

Edutainment

- Talon and Bark
- Rookie Riders
- Laurentian University
- Northern Exotics
- Insectarium
- Farm Food Care 360

For next year

- more and better signage, including more detail on schedule
- more options for next year
- Lego into another building
- petting zoo

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Kidzone

- new location by the stage
- many new attractions including Ken the Balloon Dude, ThinkLearnPlay, magician, drumming, Little Kickers, OCOF, face painting
- large tent with a family area

For Next Year

- more and better signage
- large schedule
- better use of volunteers
- straw bales to climb on
- more activities for younger children
- Nanny McGhee?
- Yamaha riding clinic
- cool off zone (sprinklers/misting)
- move Lego building centre to Bingo Hall

Truck Pull Friday August 23

Humiliator Sled

- The truck pulls kicked off the Massey Fair Motorsports on Friday evening with 32 entries, 6 of those transport trucks.
- Many people were not aware that we acquired the Sleigh to pull and wished they would have known because they would have entered.
- Leading up to the event there were too many people in contact with the Sleigh owner (Matt Marsh Crane Services) which led to much unnecessary stress and back and forth.
- The bleachers were full and the show, once started, was successful.

Next Year

- there needs to be only ONE point of contact and only the MAS making promotional posts.
- Having a volunteer call off the event 3 days before the event had a negative impact on us and makes us as an organization look unorganized.

Mud Bogs

ATV/UTV Saturday August 24 & Sunday August 25:

Dirt & Mud drags

- With over 100 entries, the ATV/UTV event dragged on forever.
- Qualifying and double elimination for that number of entries was too much, moving forward entries must be capped and a quicker moving system used.
- Races were timed, some participants brought forward some concerns of sandbagging which were dismissed by the event volunteers.

Next Year

- entries need to be capped, and a different elimination system used to ensure the event

is done in a timely manner.

Mud Trucks Mega Trucks Saturday August 24 & Sunday August 25: Mud Bogs & Mega Trucks

- With 71 entries, mud trucks and mega trucks went well. All events were run and organized well.
- Some small safety concerns which were quickly discussed with Sylvain and corrected. Sunday ran a little later than planned.
- No complaints from participants or patrons.

Next Year

- mud bogs trailer to be with the ATV/UTV registration to have all in one area, easier for communication and for pit passes.

Demolition Derby Sunday August 26

- Demolition derby had 6 entries, 2 were unable to make it.
- Tech went well and quickly.
- The crowd enjoyed the show once it finally started.

Next Year

- ATV/UTV needs to finish on time, the demolition derby was over 2 hours late starting because of the ATV/UTV.
- More advertising will make for a better car count
- guaranteed payouts will also assist in promotion, along with sponsors directly to the purse.
- More demo derby specific volunteers will be beneficial, flaggers, etc.

Motorsports Camping

- Rear of motorsports pits Motorsports camping was available to motorsports participants, the camping was full.

Next Year

- Better organization needs to be ensured which I will make a plan for.
- Camping passes need to be handed out when motorsports campers come through the gate.
- Camping should be prepaid.

Volunteers All motorsports

- All "lead volunteers" had their own group of volunteers. I can't speak much to the mud bog/mega truck volunteers, but they all seemed to be busy with their tasks. I was fortunate enough to have Sylvain send me 3 of his volunteers on Sunday to assist at the gate before the demolition derby. Some volunteers simply did not want to volunteer which will not be tolerated next year.

Next Year

- Moving forward, a mandatory volunteer meeting Thursday before the fair must be

attended to receive a volunteer pass (which will be different from the weekend pass).

- A schedule will be provided for each volunteer to ensure the areas that volunteers are needed are tended to at all times (gates, registration, etc). If a volunteer is not doing their job, they will be asked to leave and/or pay for a weekend pass.

Waivers - All Motorsports

- Insurance requires waivers to be signed for all motorsports participants and people wishing to be in the pits. Waivers are digital – there is no way around this.

Next Year

- Pit passes will be issued by the motorsport's director ONLY. This year there were issues with a volunteer taking pit passes without authorization and giving them to friends who were already advised they could not be in the pit area. This resulted in the guests being removed from pits for the remainder of the weekend. It will also need to be made clear that completing the online waiver does not guarantee entry into the pits.
- Nobody under the age of 16 in the ATV/UTV and mud bog pits, 18 in the derby pits.
- ATV/UTV racers do not get a pit pass for a mechanic, there are too many and each driver having a mechanic makes for too much chaos in the pits.
- Mud Bugs get 1 mechanic pass per truck and demolition derby gets 1 mechanic pass. Mechanics cannot be under the age of 16, 18 for demolition derby.
- Friday pit passes will be separate from weekend pit passes.

Announcer

- The motorsports announcer was great, however he was placed in the far corner and only announced for the ATV/UTV and demolition derby.

Next Year

- the announcer announces for all motorsports, in a more central area.
- Security: Security was not available to assist in the motorsports area, this year I would always like a minimum of 4 security guards in the pits, patrolling the rear parking lot, camping, entrances and pits.
- Fencing: Prior to the events, I would like to have fencing so that there is something to stop people to just enter the pits from the rear camping areas – this can be looked into in the spring.

Passes

- I would like the motorsports camping and weekend passes mailed to individuals so upon arrival all they need to get is their pit pass, this will eliminate people getting in without paying, etc.

Parking

- I am hoping to secure volunteers to be at the gates for motorsports specific parking, directions, etc.
- I would also like to have a couple volunteers in the camping area to better organize the camping parking.

Everything Else

- First Responders: I have reached out to Superior EMS for a quote, they specifically do

events, and their main one is Laird Raceway, I would like to have them on site, so I know that there is always EMS available – this year was very spotty and stressful. Not having EMS is an insurance violation.

- I would also like to have a truck, as discussed with SSRFD specific to motorsports.
- Insurance motorsports \$5600 for 2024
- Insurance for bikes - motocross track - \$3000?
- Track at fairgrounds -
- Snow machines? use the motocross track
- Snow cross races
- Circuit - Races as part of a circuit - Northern Ontario
- Vintage snow machine race, obstacle course at fairgrounds, covered by motocross insurance, show and shine

Garbages

- I will need garbages in the pits and in the camping area this year
- Portable toilets: It was asked, multiple times to have a toilet in the pit area, this didn't happen, this year it is a MUST. It would also be beneficial to have a motorsports camping area also, in a central location.

Maintenance

- keep garbage tires for barriers for races, keep drainage tiles
- Firecheck has inspected all of the fire extinguishers
- better job for organizing garbage/recycling
- Plastic recycling
- 0 waster event
- winterizing
- spring water turn on
- lawn mowers

Day Camps

Info shared at last meeting

Spring Fair

Day included: Grow your show pick up, Garden Grand Opening, fur, feather sale, vendor sale, silent auction, raffle, food vendors, live music, reading by local authors

For next year:

- improve kids activities
- add a rabbit show
- add a horse show?
- demo derby?
- add more vendors

Parade

- good turnout, especially for classic cars
- cash prizes worked well, envelopes were made ahead of the fair
- Stacey Wagler and her volunteers organized the floats and made sure everyone was signed in
- Used pylons with numbers to help organize everyone
- No wristbands were given to parade participants

- OPP assisted at highway

Next Year

- more advertising of prizes to encourage local participants, especially decorated bikes and community floats
- Review Classic Car registration - more cars than we had room for on the grounds

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FOR NEXT YEAR

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Touch a Truck

- good turnout
- great local support from Township Sables-Spanish Rivers
- participants: Canadian Military, Espanola Hydro, SSRFD, TSSR, OPP

FOR NEXT YEAR

- more signage
- additional fb ads to try and increase the number of vehicles - crane? tractors? helicopter? Limo?

Midway

- Gable Bros.
- some issues with washrooms before the fair
- more rides this year than last year

For next year

- look at other options or negotiating an agreement to possibly include:
 - * bracelets for rides
 - * pre-fair ride night (Thursday)
 - * option for other vendors to sell "selected" items (popcorn etc.)
 - * option to have more rides/games

Market

- lots of product
- nice service to the area
- simplify for next year
- add a corn roast

Logistics

- lots of issues with lack of signage and line ups
- issues with campers leaving early

- internet/connectivity issues
- ticketing and scanning worked well
- used St. John's Ambulance as well as TSSR and ambulance
- OPP and security

Next year

- review site plan and figure out best time to open for campers to move onto the site
 - need more volunteers to process people quickly
 - consider mailing wristbands and camping passes in advance
- figure out better way to watch gates - security

Volunteer Dinner

- great turnout, great food, great atmosphere!
- Sponsored by Manitoulin Transport
- hosted by Waterfalls Lodge
- 54 attended. 68 were booked.

Next year

- continue thanking the volunteers!

7 b. Constitution Sub-Committee

Due to time constraints this report will be deferred to the next meeting.

Be it RESOLVED that the Board agrees to deferring the Constitution Sub-Committee recommendations to the next meeting.

MOTION by Jolie Bianchin. SECONDED by Lindsey Cada-Tremblay.

CARRIED.

7c. Budget Sub-Committee

Due to lack of financial information this report will be deferred to the next meeting.

Be it RESOLVED that board agrees to defer the Budget Sub-Committee recommendations to the next meeting.

MOTION by Leslee Salo. SECONDED by Lindsey Cada-Tremblay.

CARRIED.

7 d. Bursary for Espanola High School.

Be it RESOLVED that the Board approves a bursary in the amount of \$500 (five hundred dollars) to Espanola High School.

MOTION by Leslee Salo. SECONDED by Lindsey Cada-Tremblay.

CARRIED.

8. Junior Director Report

Evan Fenton Youth of the MONTH

OAAAS Youth of The Month



Evan Fenton

We would like to recognize Evan for his dedication to Massey Agricultural Society. Evan has been a member of the junior board and a familiar MC for the Western horse show. Evan collected over 100 volunteer hours this year with Massey Ag Society. He helped with many different aspects and is such a dependable volunteer. Congratulations Evan!

www.OntarioAgSociety.com



9. Financial Report.

Current status

Chequing	\$ 53,674.23
GIC (General)	<u>\$200,000.00</u>
	\$253,674.23

VISA \$54.84

Outstanding bills?

Outstanding Income

Outstanding bills?

CURRENT STATUS - General Funds

Outstanding income?

Canada Summer Jobs	\$7,348.00
Storage	\$252.00
Lottery	\$ 13,740.61
GIC	<u>\$7,500.00</u>
	\$21,240.61

ii. EXPENSE/INCOME SUBMISSIONS

No Data presented.

Discussion:

The Board is looking for more detailed reporting to be given at each meeting. It has been months with no reporting provided by either the treasurer or the hired bookkeeper. We are looking for Profit Loss, bank statements, Cash deposit information and other transparency documents that provide more detailed information on what is happening with the bank account. We have not received a detailed report on the fair or the halloween fundraiser.

There are concerns that we still have outstanding payments for payees for the Fair. We need to make sure that all persons that are supposed to be paid have been paid. It has recently been communicated that at least 2 people have reported not being paid: Paige smith/Ashley Laurier Livestock.

The Treasurer communicated that she requires a computer in order to facilitate her role.

Be it RESOLVED that the Board approves the Treasurer to purchase a laptop up to a \$1,000.00 (one thousand dollars) spend.

MOVED by Leslee Salo, SECONDED by Jolie Bianchin.

CARRIED.

Action Items:

- The treasurer was asked to call the bank and allow the President access to the bank account. The Vice President still does not have access. This needs to be rectified immediately. The treasurer communicated that this would be completed the next day (November 13, 2024).
- The treasurer was asked to call the bookkeeper to gain admin access to Xero and Hubdocs so that she can reconcile more efficiently.
- The Treasurer was asked to complete the work that is needed that has been provided to her by the bookkeeper (missing information on deposits) going back to April. We cannot proceed without all of this vital information. This work needs to be completed quickly. The Board offered the Treasurer assistance in completing this work or assisting in any way that we can.

- iii. Haunted Fair.
No data presented from the Treasurer.

Discussion:

- amazing community support
- canteen and vendor sale were very successful
- used wristbands as proof of payment/waiver completion
- used paper waiver forms

For next year

- use electronic waiver or sign up list like in 2023
- add more vendors including a food vendor

- use tickets as proof of payment, wristband as proof of waiver
- security, contact OPP in advance of event
- tickets for volunteers for hot chocolate/snacks
- 1.5 minutes between groups

10. Correspondence

Be it RESOLVED that the Board has moved communication on this correspondence to in camera.

MOVED by Lori Johnston. SECONDED by Lindsey Cada-Tremblay
CARRIED.

In Camera - 10:04 pm

Out - 10:14 pm

11. Director Responsibilities. Please track your volunteer hours

12. Kieth Emiry - OAAS

OAAS Convention February 20 - 22, 2025

- craft room ideas or unique entries space - please share anything your ag society has that may benefit others
- photography competition, entries due Dec 1
- ***Building Community Leaders*** being offered beforehand (February 19 & 20)

Training session: *Completing the 2024 Annual Return and Grant Application*

- Provide an overview of the annual return and grant application
 - Inform you what has changed and is new for this year
 - Provide information about the annual return requirements and eligibility
 - Demonstrate how to navigate the TPN system and the application form in Adobe
 - Discuss any questions or concerns related to the annual return intake
- November 20 and January 13, 7pm - 8pm

<https://omafra.my.site.com/survey/ArdiraSurvey/SurveyResponse.app?recordId=a1GMm000002eKLR&logicalId=17a3ae8e-04ea-fe68-26fa-16dec11c5a64>

Ag Careers

- ongoing OMAFA program, with \$500 per day up to 5 days available for any society, including Fair events.
- Registration challenges? Please let me know to ensure that OMAFA funding is received.

CCEA Scholarship

- 31 applications were received from 10 Districts, with 8 winners chosen

First Impressions

- What is the first impression your visitors have of your fair? This unique program offers the opportunity to look at your fair through others' eyes.

<https://ontarioagsocieties.com/first-impression-program/>

- 13. Next meeting
Sub-committees may continue to do work/meet at their discretion.
AGM meeting in January 21 2025
- 14. THANK YOU
- 15. Adjournment
Be it RESOLVED that the Board has adjourned this meeting at 10:20 p.m.
MOVED by Jolie Bianchin. SECONDED by Amy Bowes.
CARRIED.

Date:	Date:
President Signature	Secretary Signature