



**Massey Agricultural Society
GENERAL BOARD MEETING MINUTES
JANUARY 21, 2025
S. GEIGER PUBLIC SCHOOL
(Commencement immediately after AGM)**

PRESENT

Board: President - Lindsey Cada-Tremblay; Vice-President - Leslee Salo; Treasurer - Dianne Emiry; Secretary - Jolie Bianchin; Director - Amy Bowes; Director - Jamie Fournier; Director - Keith Emiry; Director - Jessica Rainville. Associate members: Ernie Desjardins, Jane Wither-Weston, Laura Courtemanche, Nick McCormick. Youth Director: Kama Lynn Grigg

1. Call to Order and Welcome

Be it **RESOLVED** that the MAS General Board meeting has been called to order at: 7:40 p.m. **MOVED** by Jolie Bianchin. **SECONDED** by Amy Bowes. **CARRIED**.

2. Confirmation of quorum

Confirmed

3. Meeting Goals, Rules, Decorum, and Information

a)

- Only 2025 MAS Board Members may vote on motions and in elections.
- MAS members are welcome to share ideas during the meeting.
- Please wait to be recognized by the chair before speaking
- Please raise your hand if you would like to speak and wait for the chair to address you.
- Please speak only once per motion unless you are asked a question.
- Please listen to the speaker so that we can all hear what they have to say.
- Please remember that we are here to support each other in our volunteer roles.

b) Meeting Purpose

- Collection of board member information
- Roles and Responsibilities of Board members
- OAAS Convention Reps
- Budget discussion
- Calendar of Events for 2025

c) Meeting Information

Lindsey Cada-Tremblay will be chairing the meeting and Jolie Bianchin will be taking minutes.

4. Declaration of Conflict of Interest

“A conflict of interest is a situation in which one’s private interests could improperly influence the performance of his or her official duties and responsibilities or in which one uses his or her office for personal gain.”

A conflict of interest can be:

- *real - existing in the present time*
- *apparent – could be perceived by a reasonable observer to exist.*
- *potential – could be reasonably foreseen to exist in the future.*

None Declared.

5. Approval of Agenda

Be it RESOLVED that the MAS Board accepts the agenda as presented.

MOTION by Dianne Emiry. **SECONDED** by Jamie Fournier. **CARRIED.**

6. Approval of minutes from November 12, 2024.

Be it RESOLVED that the Board approves the minutes from November 12, 2024.

MOTION by Lindsey Cada-Tremblay. **SECONDED** by Dianne Emiry. **CARRIED.**

7. Entertainment.

Be it RESOLVED that the MAS Board accepts the MOTION to defer entertainment presentation to next meeting. **MOTION** by Keith Emiry. **SECONDED** by Dianne Emiry. **CARRIED.**

8. Budget Discussion and Treasurers Report

MOTION to defer Budget Discussion/treasurer's report to next meeting to allow new board members to acquaint themselves with information and packages received. ***Be it RESOLVED that the MAS board agrees to defer the budget discussion until the next meeting.*** **MOTION** by Jolie Bianchin. **SECONDED** by Dianne Emiry. **CARRIED.**

Dianne Emiry presented the Treasurer’s report.

9. Roles and Responsibilities of Board Members

Each member was handed:

- Director Information Sheets (to be signed and returned).
- Massey Fair Directors' Responsibilities (outline of areas that need to be covered for the Massey fair).
- Code of Conduct Sheet (to be signed and returned).
- Minutes from November 2024 meeting with summary of Directors reports from Fair.

ACTION:

- Dianne Emiry to send 2024 questionnaire to all new members.
- Directors choose at least one area of responsibility.

10. Signing authorities for 2025/Banking Access

a) Be it **RESOLVED** that the MAS Board declares that three (3) executive members have signing authority. These being President, Secretary, and Treasurer.

MOTION by Dianne Emiry. **SECONDED** by Leslee Salo. **CARRIED**.

b) *Be it **RESOLVED** that the MAS Board approves the need to have 2 (two) Executive members (Treasurer and President) to have banking access (this includes passwords and pin numbers). Be it understood and accepted that the President only has access if the Treasurer is unable to conduct the function or requires assistance. This Motion does not give the President authority to freely conduct the Treasurer function. Sole purpose is for urgent matters only, and with full disclosure if having to access banking on behalf of the Treasurer. MOTION by Leslee Salo. SECONDED by Jessica Rainville. CARRIED.*

12. OAAS Convention Representatives - Feb 20 - 22

Amy Bowes has declined attending the convention.

Lindsey Cada-Tremblay and Jamie Fournier have expressed interest in attending.

ACTION:

- Amy Bowes to investigate transferring her registration to Jamie Fournier. She will communicate the information asap.
- Once Jolie Bianchin receives confirmation from Amy Bowes - she will register the two members on assist expo.

Be it **RESOLVED** that the MAS Board have approved to have Lindsey Cada-Tremblay attend the OAAS Convention on behalf of the MAS and that the MAS Board we will cover the cost including car travel, meals, and hotel accommodations.

MOTION by Dianne Emiry. **SECONDED** by Leslee Salo. **CARRIED**.

12. Travel Expense

Our current template for mileage and meals is outdated and not in line with rising costs and inflation. Discussion on 2024 CRA mileage rate and a more realistic meal allowance was presented.

Be it **RESOLVED** that the MAS Board approves that the new travel expense for convention be set at the 2024 CRA mileage rate in Ontario to be .70 cents/km for the first 5,000 km driven and then .64 cents/km driven thereafter.

MOTION BY Jolie Bianchin. **SECONDED** by Leslee Salo. **CARRIED**.

Be it **RESOLVED** that the MAS Board approves that the new meal allowance for convention business be set at \$15 (fifteen dollars for breakfast), \$25 (twenty-five dollars for Lunch), and \$30 (thirty dollars for supper).

MOTION by Jolie Bianchin. **SECONDED** by Lindsey Cada-Tremblay. **CARRIED**.

13. Calendar of events/Potential Meeting dates

The importance of meeting on a regular basis was discussed. It was decided that the MAS Board will meet on the 4th Tuesday of each month.

ACTION: Jolie Bianchin to send an updated calendar of events.

Be it **RESOLVED** that the MAS board has approved to meet monthly and that the 4th Tuesday of each month has been allocated for these meetings.

MOVED by Jolie Bianchin. **SECONDED** by Leslee Salo. **CARRIED**.

14. OAAS Policy Guidelines

As the new board will strive to adopt a more transparent and accountable system for record keeping it has been determined that our current lack of policies within the MAS board is an issue and not acceptable. Until further notice it has been decided that it would be best to adopt OAAS policy guidelines until the MAS board has acquired their own. It has also been noted that the MAS Board can add their own policies throughout the year as deemed necessary.

ACTION: Jolie Bianchin to send the OAAS link/package to all members.

Be it **RESOLVED** that the MAS Board has agreed to adopt the use of the OAAS Policy Guidelines in managing our business in 2025.

MOTION by Jolie Bianchin. **SECONDED** by Dianne Emiry. **CARRIED**.

15. Next meeting

Tuesday January 28th 6:30 p.m. - Geiger

16 Adjournment.

Be it **RESOLVED** that the MAS Board has adjourned the Meeting of January 21, 2025, at 8:23 p.m.

MOTION by Jolie Bianchin. **SECONDED** by Amy BOWES. **CARRIED**.

Thank you and Drive Home safely!

Signatures:

President: Lindsey Cada-Tremblay	
Secretary: Jolie Bianchin	